UCHELGAIS PRIFDDINAS

CAPITAL AMBITION

CREV·G WIR IN·THESE·STONES
FEL·GW YDR·HORIZONS
OFF·WR NAIS·AWEN·SING

Gweithio dros Gaerdydd, gweithio gyda'n gilydd
Working for Cardiff, working together

CARDIFF
CAERDYDD

Audit Committee
Tuesday 18th September 2018

Governance and Control

Planning, Transport & Environment
Directorate

Gweithio dros Gaerdydd, gweithio gyda'n gilydd
Working for Cardiff, working together

Governance and Control

Directorate Structure

Circa 1,116 staff in the Directorate.

Services provided:

- Planning
- Transport Policy, Strategy & Delivery
- Street Scene Services
- Bereavement, Registration Services and Dogs Home
- Energy & Sustainability
- Finance, Governance and Performance Support

Governance and Control
Directorate Structure

A variety of operational sites including:

- County Hall
- City Hall
- Lamby Way Depot
- Bessemer Close
- Brindley Rd / Coryton Depot
- Coleridge Rd
- Millicent Street
- Thornhill Offices & Westpoint Industrial Estate

Governance and Control
Key Risk Areas

- **Waste Management**

- **Air Quality**

- **Coastal Erosion**

- **City Security – Hostile Vehicle Mitigation**

- **Climate Change – Surface Water Flooding**

- **Energy & Sustainability**

- **Energy Security & Cost Certainty**

Governance and Control
Monitoring and Review

- Robust structure of Management and Operational Meetings in place:

- Weekly Directorate Management Team Meetings
- Monthly Operational Improvement Meetings
- Monthly Operational Review Meetings (with trade unions)
- Quarterly Health & Safety Committee / SAJC
- Quarterly Directorate Delivery Plan / Performance Reviews
- Annual Management Reviews / Self Assessment / Delivery Plan Workshop

Governance and Control
Monitoring and Review

- Audit Schedule fully embedded

- Improvement Action system to manage audit outcomes

- Validations and Assurances - internal and external assessments i.e. BSI, NRW, Planning Inspectorate, Data Cymru, DVLA

- Directorate Code of Governance

- Cascade of Governance Statement (SMAS) to all OMs and Team Leaders / Analysis / Action Plan

- Directorate and Team risk Registers implemented

- Team Plans implemented / Personal Reviews

Questions?